



NOTICE IS HEREBY GIVEN that a meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **25 August** 2022 and Members are hereby summoned to attend for the purpose of transacting the following business.

[Zoom meeting link](#)

Signed:
Sharon Clayton MPA, BA (Hons), FSLCC
Clerk

Date of issue: 18 August 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the Council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 28 July 2022 (appendix 6a)
- b) To NOTE and ADOPT the minutes from a Personnel Committee meeting held on 28 April 2022 (appendix 6b)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
22/01386/LBC The Wharfingers House, Maesbury Marsh	Replacement of 8 sash windows to front and rear elevations WITHDRAWN 11 August 2022 <i>The Parish Council had no objection to this application</i>
22/02462/FUL Bridge Cottage, Ball Lane, Maesbury	Erection of single storey extension (re-submission) Permission GRANTED 28 July 2022 <i>The Parish Council supported this application</i>
22/02616/FUL Ty Nant, Sychtyn, Trefonen	Erection of ancillary accommodation to main house, following partial deconstruction of former bothy/workshop outbuilding, erection of workshop/stables (re-submission) Permission GRANTED 16 August 2022 <i>This application was supported by the Parish Council</i>

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
22/03360/FUL Proposed agricultural workers dwelling north of Tramway Farm, Crickheath	Erection of replacement agricultural workers dwelling
22/03442/FUL\Westwind, Rectory Close, Trefonen	Erection of double garage
22/03447/FUL Proposed solar farm to the north of Rhydygroesau	Formation of solar park consisting of 3,240 solar panels and associated electrical equipment namely inverters, site and DNO substations, battery energy storage units, 2m high deer fence with gates, formation of a permanent access road, CCTV cameras and infrared lighting and a weather station mounted on galvanised steel masts inside the solar park
22/03569/FUL The Fields Barn, Maesbury Marsh.	Erection of single storey lean-to extension (replacing existing structure) and alterations to barn outbuilding to accommodate swim spa (resubmission)
22/03624/FUL Belle Ecole, Maesbury Marsh	Proposed demolition of existing single storey rear extension and construction of 2 storey rear extension
22/03669/FUL Schoolhouse Bridge Cottage, Crickheath	Erection of a double garage with office/storage above; timber frame construction with larch cladding/render to exterior link attached to existing cottage
22/03679/FUL Proposed residential conversion of outbuilding at Canal View, Maesbury	Refurbishment, conversion and alterations to create new dwelling
22/03691/VAR Morda C of E Primary School, Morda	Variation of Condition No. 4 pursuant of 12/02905/FUL to allow for the retention of the demountable accommodation for a further temporary period of ten years. The date by which the building is to be removed and the land re-instated to read as '22 August 2032'

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for July 2022 (appendix 12a)
- b) Bank reconciliations from 1 April to 30 July (appendix 12b)
- c) Payments for August 2022 (information to follow)
- d) Transferring £10,000 to Unity Trust Bank (Clerk to report)

13. Audit

To CONSIDER and APPROVE waiving the Parish Council's opportunity to opt-out of the SAAA central external auditor appointment arrangements

14. Oswestry Leisure Centre

In response to increased fees at Oswestry Leisure Centre to consider a proposal for alternative fitness/exercise opportunities and approve any action required (Cllr. John Davies)

15. Planning Advice

To CONSIDER and APPROVE the appointment of a planning expert to advise the Council on planning matters (Cllr. Iain Campbell)

16. IT Equipment

To CONSIDER and APPROVE a budget to purchase IT equipment for the Clerk's home/office use (Cllr. Peter Richardson)

17. Morda and Sweeney Village Hall ([charity number 1111603](#))

- a) To consider a proposal submitted by a member of the public concerning improvements to Morda and Sweeney Village Hall and approve any action required (Cllr. Martin Bennett)
- b) To CONSIDER and APPROVE the appointment of a trustee to the charity (Cllr. Martin Bennett)
- c) To CONSIDER and APPROVE that, in its capacity as Custodian Trustee, the Parish Council requests the last Annual Report and finances of the charity
- d) To CONSIDER and APPROVE that the land is registered with the Land Registry

18. Grant Application

To RECONSIDER and APPROVE a grant application previously considered in October 2021 (Cllr. Martin Bennett)

19. Environmental Working Group

To consider a report from the Environmental Working Group and approve any recommended action

20. NHS Crisis

To CONSIDER and APPROVE signing a statement to support a campaign concerning the NHS crisis (Cllr. Chris Woods)

21. Notice Board at Morda

To CONSIDER and APPROVE the purchase of a new notice board for installation at the corner shop in Morda (Cllr. Steve Watts)

22. West Midlands Ambulance Service

To CONSIDER and APPROVE requesting an update on the latest ambulance response times from West Midlands Ambulance Service for the post codes SY10 and SH9 (Cllr. Steve Watts)

23. Montgomery Canal and Shropshire Council's Place Plan

To CONSIDER and APPROVE that Shropshire Council be asked to include improvements to the Montgomery Canal and restoration of the Cambrian Steam Railway in the Place Plan for Oswestry

24. Consultation

To CONSIDER and APPROVE a response to the following consultation:

- a) Shropshire Council's [Draft Empty Homes Strategy](#)

25. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 29 September 2022 at Rhydycroesau Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

26. Trefarclawdd Cemetery

To consider how to deal with a complaint concerning a recent burial at Trefarclawdd cemetery and approve any action required

27. Planning Enforcement

To NOTE planning enforcement notifications received (Clerk to report)